

**RANDOLPH TECHNICAL CAREER CENTER  
REGULAR BOARD MEETING**

*The Mission of RTCC is to provide students with a challenging academic and technical education in a supportive, engaging, and respectful environment. Students learn the skills to be responsible, productive citizens who are able to take advantage of educational and career opportunities now and in the future.*

**Minutes to the Meeting  
May 21, 2014**

**Present:** Angelo Odato, Brent Kay, Leo Connolly, Virginia Cole Levesque, Kate Hughes, Bill Sugarman, Paul Putney, Rebecca Mattoon

- I. Angelo Odato called meeting to order at 5:34pm
- II. Welcome Guests and Hear Petitions – Introductions, new members. No petitions from guest, Tom Harty.
- III. Board Reorganization
  - Chair – Angelo volunteered to remain chair and there were no additional nominations.
  - Vice Chair – Kate Hughes

Leo moved to approve the above slate. Virginia seconded. All in favor.

  - Approve meeting schedule and location
    - September/November/January/May – 6PM  
Technical Academics Classroom
    - September - start of school, November - budgets, May - open house. 4<sup>th</sup> Thursday of each month scheduled. Kate motioned, Leo seconded, all in favor.

- IV. Programs and Enrollment Report
  - Enrollment Report – Bill reported that enrollment is up and is our highest since 1996. We received 190 applicants and approximately 170 were accepted. This group of new students appears better prepared relative to academics and course schedules/requirements than previous years. Our enrollment process seems to be providing better “vetting” over the last few years. Power & Sustainable Technology has changed titles and focus is now Agricultural Technology with 12 students enrolled including a student from Waitsfield who will travel to participate in the program. Bill reviewed our overall enrollment decision-making process.

Our other program that has been experiencing low enrollment is Business Management but with 10 students enrolled will run next year.

Auto Technology had 28 students apply with several students being accepted into their second choice program. Criminal Justice received 32 applicants. The increased numbers of students will necessitate the need for additional US History, Civics and Math classes offered and some students may need to wait until their senior year or take an on-line or other alternative class.

We have 9 students enrolled in our new Spanish Immersion/Global Business Management program. After spending a great amount of time in recruitment for a teacher, none our top three candidates accepted the position (one for certification reasons, and two for personal reasons). We are re-advertising and working

with Middlebury College to find an instructor. Ginny noted that Northeastern University might be a possible source of candidates.

- Longitudinal Data – Bill described the data from last year’s graduates and the class as a whole in relation to our data since 2008. RTCC continues to have a 93-96% placement rate. Only 26% of seniors went on to college last year but all went to a related field. The Center does very well in state assessments as well. Our students earned 333 IRCs this year. We have remediated one program in one area related to the required Technical Skill Assessments and the pass rate went from 18% last year to 75% this year.

V. Reports

- Director – Bill distributed his report and invited questions
- Superintendent – sending towns need to watch legislature closely. New legislation will hurt small high schools and will raise taxes. Watch closely.
- Financials – we are on track, no surprises. Purchase order deadline ended for this school year. Robin Pembroke, CFO, will have final numbers by Tuesday. This summer will be the final year of the 9 year consolidation program. We will have a “central stores” set up for next year which will continue to save money.
- Tom Harty discussed the scaffolding structure. Students will be able to practice skills on campus on a regular basis without having to travel off campus. We hope it will attract the fire department and local rescue agencies to come and train with us.

VI. Consent Agenda

- Minutes of: January 9, 2014 Regular Board Meeting (enclosed)
- Approval of Perkins Grant – This annual grant will help us improve in areas in which we are deficit and improve programs. Mike Van Dyke is helping with outreach to sending schools and to support a pre-tech program, which Williamstown is interested in starting. The state and RTCC has scored poorly on NECAP exams overall, the pre-tech program may help with future testing. Bill handed out an abstract of the grant proposal activities and noted that we have met the state “target” in nearly all areas!
- Approval of Orders

Rebecca motioned to accept the Consent Agenda, Virginia seconded. All in favor.

VII. Correspondence & Other Items

VIII. Executive Session – none needed

IX. Items for Next Meeting

Budget planning, enrollment, showcasing our new program and teacher.

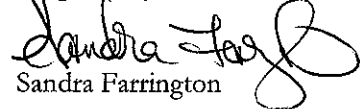
Future Meetings

- As organized from III above

- Meetings begin at 6:00 PM in the RTCC Technical Academics Classroom

Angelo adjourned the meeting at 6:07pm.

Respectfully Submitted,

  
Sandra Farrington