

**ORANGE SOUTHWEST SUPERVISORY UNION  
BOARD MEETING**

**MONDAY, DECEMBER 9, 2013  
RANDOLPH ELEMENTARY SCHOOL**

**MINUTES**

**BOARD MEMBERS PRESENT:** A. Howard, P. Hammond, A. Odato,  
J. Merriam, L. Rochat,  
A. Kaplan, J. Messier, B. Dingleline, S. Murawski\*, A. Black Cone,  
L. Soares (\*non-voting members)

**ADMINISTRATORS PRESENT:** B. Kay

**GUESTS PRESENT:** None

- I. The meeting was called to order by Chair, Angelo Odato, at 6:30 p.m.  
Agenda items were reviewed.
  
- II. Minutes:  
Motion to approve the minutes of: November 11, 2013 Regular Board Meeting  
By: Brooke Dingleline  
Seconded by: Laura Rochat  
Motion passed: Yes
  
- III. Ends Monitoring
  - a. Direct inspection assignments
  
- IV. EL Monitoring
  - a. Review All District Budgets (handouts) & Warning Drafts (enclosed) (Kay)  
The 2014 -2015 Budget Ends Alignment handout was reviewed section by section and the Cost Categories Analysis Chart on the back page. (attached handout)  
Reviewed all budgets for each school and OSSU. (attached handout) The tax information is not finalized yet. Also reviewed the RAVEN & VIP budgets enclosed in the OSSU packet.
  
  - b. Review EL Reports 2.4 (enclosed) (Kay/Merriam)  
Brent's EL 2.4 report was enclosed for the board's review. Jim Merriam will review and report at the next meeting on 2.4.
  
  - c. Review EL Reports 2.5 (enclosed) (Kay/Howard/Hammond)  
Brent's EL 2.5 report was enclosed for the board's review. Ann Howard & Peggy Hammond will review and report at the next meeting on 2.5.
  
  - d. Facilities Plan Updates (enclosed for all schools) Were reviewed by the board.
  
- V. Community Engagement
  - a. Public comment: None

b. Update on community speaker (Hammond/Kay)

The GMFC group is interested in having a speaker about poverty issues. Two possibilities would be Ruby Payne or Eric Jensen. Peggy distributed a handout on Thomas Friedman who would be another option. Will update the board next meeting.

c. Update on town meeting student presentation (Kay)

Brent talked with the administrators and each elementary school will do a student based presentation for their own town. Probably will not have a presentation at the RUHS Annual/Info Meeting since a month sooner.

Suggestion of a possible Ends survey for feedback on the OSSU web site. Let Angelo know if there is anything the board would like to see on a board section of the web site. Maybe a legislative section.

VI. Board Management/Governance

a. Review Town Meeting timetables (enclosed) (Odato)

The schedules were enclosed in the OSSU packet for the board members.

b. Approve OSSU Budget (handout)

Motion to approve the OSSU Budget

By: Laura Soares

Seconded: Brooke Dingleine

Motion approved: Yes

c. Propose amendment to Job Description Policy (enclosed) (Odato)

The board reviewed the enclosed proposed revision to the board job description policy. Will bring this back next meeting for a 1<sup>st</sup> reading.

d. Review alternative self-evaluations (Odato)

Angelo had previously sent out several versions of other self-evaluations and a discussion was held. Some evals may be more for quarterly reviews and the board evaluator could pick the most appropriate one for the meeting.

e. Review annual report to towns (Odato)(handout)

A draft of the annual report to the towns was reviewed. Angelo will send it out as an e-mail. Send any comments to Angelo.

f. PD Opportunity - January 29, 2014 (Odato)

Board members are invited to a presentation on due process by Pietro Lynn on January 29 at the 3 Stallion Inn from 6 to 8 p.m. Refreshments will be provided. Agenda planning meetings are also trainings.

VII. Advocacy

a. February Meeting with Legislators (Odato)

Jeff Francis from the VSA and our legislators will attend the February board meeting.

b. Meeting with Senate Finance Committee (Soares)

Laura Soares spoke about the recent meeting with Senator Ash regarding educational spending.

VIII. Consent Agenda

- a. Approve VIP & RAVEN Budgets (enclosures)

Motion to approve the VIP & RAVEN budgets

By: Laura Soares

Seconded: Ann Howard

Motion approved: Yes

IX. Reports & Incidental Information

- a. Superintendent (enclosed)

- b. Local Boards (enclosed)

- c. Financial Report (enclosed) – All schools are in great shape.

- d. Carver online - Will be able to access board journals online, will let board know more about this in January.

- e. Other incidental information

Ten students just returned from their trip to Germany. The exchange students are doing well this year and are a good group of kids.

The board chair agenda planning meeting will be on Jan. 6 instead of Dec. 30.

X. Board Self-evaluation - Jim Merriam did the board evaluation this meeting. (see attached)

- a. Assign member for next meeting

Laura Rochat will evaluate the January meeting.

XI. Executive Session

7:43 p.m. A motion was made by Laura Soares & seconded by Ann Howard to enter Executive Session to discuss teacher's negotiations with the superintendent & board clerk present. Motion passed.

7:50 p.m. The board exited Executive Session. No action was taken.

XII. Agenda for next meeting:

- a. Mid-year Board Progress Update (Odato)

- b. Review Annual Report to Voters (Odato)

- c. Report Card Report - Grades 2 & 7 (Kay)

- d. Accept EL Reports 2.4 (Merriam)

- e. Accept EL Reports 2.5 (Howard/Hammond)

- f. Set HS Choice Capacity Limits (Kay)

- g. Approve Announced Tuitions (Kay)

XIII. Adjournment

The meeting adjourned at 8:52 pm.

Respectfully submitted,