

**ORANGE SOUTHWEST SUPERVISORY UNION**  
**BOARD MEETING**  
**MONDAY, JANUARY 13, 2014**  
**BROOKFIELD ELEMENTARY SCHOOL**

**MINUTES**

BOARD MEMBERS PRESENT: A. Howard, P. Hammond, A. Odatto,  
J. Merriam, K. Husher, L. Rochat,  
J. Messier, S. Murawski\* - came @ 8:06 p.m.  
L. Soares (\*non-voting members)

ADMINISTRATORS PRESENT: B. Kay, P. Miller, E. Hawkes, N. Frenette

GUESTS PRESENT: None

I. The meeting was called to order by Chair, Angelo Odatto, at 6:32 p.m.  
Agenda items were reviewed.

II. Minutes:

Motion to approve the minutes of: December 9, 2013 Regular Board Meeting

By: Laura Soares

Seconded by: Jim Merriam

Motion passed: Yes

III. Ends Monitoring

a. Direct inspection assignments

See attached handout with events and dates. Board members will sign up at the organizational meeting. Next meeting will decide which ones board member should attend. Board request to have a line added with location of the events.

b. Report Card Report - Grades 2 & 7

Nancy Frenette & Pat Miller gave a PowerPoint presentation of the 1<sup>st</sup> trimester of Grade 2 students. (see attached handout) They reviewed and explained where the students are at and talked about future plans and needs. They are noticing that Professional Development like the Bridging program is making a difference.

Elijah Hawkes gave a presentation of the 1<sup>st</sup> quarter of 7<sup>th</sup> Grade students. He reviewed and explained the Habits of Mind/Heart/Work report card of these 74 7<sup>th</sup> Graders (see attached). RUHS is working on rubric development to make the rubrics class specific.

IV. EL Monitoring

a. Review All District Budgets (handout) (Kay)

Brent reviewed line by line, explained & answered questions on each town's budget summary handout. (see attached)

b. Accept EL Reports 2.4 (Merriam)

See enclosed handout of Jim Merriam's review of 2.4.

Motion to accept EL Report 2.4

By: Peggy Hammond

Seconded: Ann Howard  
Report Accepted: Yes

- c. Accept EL Reports 2.5 (Howard/Hammond)  
See enclosed handout of Peggy Hammond's review of 2.5.  
Motion to accept EL Report 2.5  
By: Laura Soares  
Seconded: Kristin Husher  
Report Accepted: Yes

V. Community Engagement

- a. Public comment: None
- b. Update on community speaker - Ruby Payne (Hammond/Kay)  
See attached handout on Ruby Payne who presents on poverty. She is interested in coming and her rates are inclusive of travel. Monday, March 3 Inservice Day would be for teachers and GMFC. The Sunday night before would be for the community which may be at Chandler -- Angelo will check on this possibility.
- c. Update on town meeting student presentations (Kay)  
Brent has discussed this with the administrators and they are working on these student presentations for each town meeting.

VI. Board Management/Governance

- a. First Reading: Amendment to Policy 4.2 (enclosed)  
The board reviewed the amendment to Policy 4.2. Next meeting will be the 2<sup>nd</sup> reading and approval for OSSU Board. The 1<sup>st</sup> reading will go on the other board agendas next time.
- b. Review alternative self-evaluations (Odato)  
Three different self-assessments were enclosed for review. Some are more annually focused which board could review in June.
- c. Approve Annual Report to Voters (enclosed) (Odato)  
Board reviewed and made a couple of suggestions. Use the same title as was used last year, change to RUHS at the end and capitalize school.
- d. Mid-year Board Progress Update (Odato)(enclosed)  
See attached goal sheet.
- e. PD Opportunity - January 29, 2014 6-8 p.m. (Odato)  
At the Three Stallion Inn with Pietro Lynn regarding the judicial role of school boards.

VII. Advocacy

- a. February Meeting with Legislators (Odato)  
Jeff Francis is attending and have e-mailed our 3 Legislators.

- VIII. Reports & Incidental Information
- a. Superintendent (enclosed)
  - b. Local Boards (enclosed)
  - c. Financial Report (enclosed - Excellent shape and no major surprises.)
  - d. HS Choice Capacity Limits (enclosed)  
The high school choice capacity limits were reviewed and approved at the high school board meeting. The board asked for the number of students opting for school choice in future reports.
  - e. Announced Tuitions (enclosed)  
Enclosed for the boards review. Each board will act on this at their meetings.
  - f. Other incidental information  
Soon will be seeing press on the Foreign Language Immersion Program.
- IX. Board Self-evaluation (Rochat)  
Laura Rochat used the meeting monitoring form and reviewed her evaluation.
- a. Assign member for next meeting  
Ann Howard will evaluate the next meeting.
- X. Executive Session
- a. Staff negotiations
- 7:57 p.m. A motion was made by Laura Soares & seconded by Peggy Hammond to enter Executive Session to discuss Staff Negotiations with the superintendent & clerk present. Motion passed.
- 8:07 p.m. The board exited Executive Session.
- XI. Agenda for next meeting:
- a. Meet with Legislators
  - b. Review EL Report 2.3 (Husher)
  - c. Review EL Report 2.6 (Murawski)
  - d. Report on January PD
- XII. Adjournment  
The meeting adjourned at 8:08 p.m.

Respectfully submitted,

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Linda Lubold, Board Clerk