

**ORANGE SOUTHWEST SUPERVISORY UNION
SPECIAL BOARD MEETING**

**MONDAY, June 17, 2013
BRAINTREE ELEMENTARY SCHOOL**

MINUTES

BOARD MEMBERS PRESENT: A. Howard, M. Hammond, A. Odató,
J. Merriam, K. Husher,
A. Kaplan, J. Messier, B. Dingleline,
L. Soares

ADMINISTRATORS PRESENT: B. Kay

GUESTS PRESENT: None

- I. The meeting was called to order by Chair, Angelo Odató, at 6:32 p.m.
Agenda items were reviewed.

- II. Minutes:
Motion to approve the minutes of: May 13, 2013 Regular Board Meeting
By: Kristin Husher
Seconded by: Margaret Hammond
Motion passed: Yes

- III. Community Engagement
 - a. Public comment: None

- IV. Ends Monitoring
 - a. Report on Ends indicators
Brent, Angelo & several administrators met to review 5 years of work on Ends indicators. See enclosed Ends Monitoring System Report handout from Brent. Brent went through the report page by page and explained the detailed information included in his report. In August the Board will respond to his report.

 - b. Direct inspection reports (enclosed)
See enclosed Direct Inspection reports in this packet.

- V. Board Management/Governance
 - a. Update Community Connections Committee pamphlet
Review revised brochure
A replacement for the mission portion of the pamphlet was handed out. Anne Black Cone will work with Ben Merrill on this.

 - b. Review drafts of annual report and agenda & goals for 2013-4 (Odató)(enclosed)
Reviewed OSSU Goals for 2012-2013 (enclosed in packet) to see how the board did in meeting their goals. Reviewed OSSU Goals for 2013-2014 (enclosed in packet). Next meeting will discuss particular goals the board wants to achieve on the 2013-2014 OSSU Goals list.

c. Annual review of Ends Policy requirement (Odato)
Discussed how best to review Ends Policy. The Board started a conversation about encouraging students to seek opportunities and how to do that.

d. Appoint auditor (form enclosed)
Motion to appoint Bill Yacavoni as auditor
By: Laura Soares
Seconded: Ann Howard
Motion passed: Yes

VI. EL Monitoring

a. Approve EL Report 2.7 (Dingledine/Murawski)(enclosed)
Motion to approve EL Report 2.7

By: Kristin Husher
Seconded: Jim Merriam
Motion passed: Yes

b. Facilities Plans Update for summer work (Kay) (enclosed)
The cost for the Tech Center roof project will be divided out in the tuition charges.

VII. Consent Agenda

a. Authorize the Superintendent and Business Manager to borrow and invest tax anticipation/assessment monies in the best interest of the school districts for the period of July 1, 2013 through June 30, 2014. (form enclosed)

b. Approval of VEHI membership agreement -- Not available yet.

c. Approval of LEAP Grant (form enclosed)

Motion to approve a. & c. of the Consent Agenda

By: Brooke Dingledine
Seconded: Ann Howard
Motion passed: Yes

VIII. Reports & Incidental Information

a. Superintendent (enclosed)

b. Local Boards (enclosed)

c. Financial Report (enclosed) - All schools are in good shape.

d. Review staff appreciation for next year -- This year was done on June 6.
March instead of June - Brent will check with administrators to see what they think about changing the date.

OSSU-wide, invite volunteers - maybe an ad in the paper to thank volunteers.

e. Other incidental information

Purchased a book to thank Mike Van Dyke which will be donated to the library.

Talked about making Senior Project/7th and 8th Grade Project night a community event like the RTCC Open House. Suggestion of bringing some elementary students down to check it out.

Review of Support Staff Contract list (enclosed)

- IX. Board Self-Evaluation (Howard)
Ann Howard did the board evaluation this meeting.
- a. Assign evaluator for next meeting
Anne Kaplan will evaluate next meeting.
- X. Executive Session: None
- XI. Agenda for next meeting:
- a. Approve Annual Report, Agenda & Goals (Odato)(4.3.2)
 - b. Superintendent Evaluation & Expectations for 2013-4 (3.4.6)
 - c. Board development exercise (Odato) (4.1.2)
 - d. Assign monitoring reports (3.4)
 - e. Review EL Reports 2.0, 2.8 (3.4)
 - f. Report on GMFC Meeting (Odato/Kay)(4.2.5)
 - g. Review Required Policies (Kay)(2.8.13)
 - h. Student Records Training (Kay)(2.9.2)
- XII. Adjournment
The meeting adjourned at 8:23 pm.

Respectfully submitted,

Linda Lubold, Board Clerk