

**ORANGE SOUTHWEST SUPERVISORY UNION
REGULAR BOARD MEETING**

**MONDAY, MARCH 12, 2012
BROOKFIELD ELEMENTARY SCHOOL**

MINUTES

BOARD MEMBERS PRESENT: A. Howard, E. Best, A. Odato
J. Merriam, K. Husher, L. Rochat,
A. Kaplan, J. Messier, B. Dingledine, S. Murawski*, Anne Black
Cone*, S. Lewins, L. Soares, M. VanDyke* (*non-voting members)

ADMINISTRATORS PRESENT: B. Kay, S. Kinney
D. Barnett, E. Hawkes, S. Kalter, N. Frenette

GUESTS PRESENT: Carolyn Parker, Bill Yacavoni

- I. The meeting was called to order by Chair, Angelo Odato, at 6:32 p.m.
Agenda items were reviewed.

- II. Minutes:
Motion to approve the minutes of: February 13, 2012 Regular Board Meeting
By: Laura Soares
Seconded by: Brooke Dingledine
Motion passed: Yes

- III. Board Management/Governance
 1. Board reorganization
 - i. Elect Chair (currently Odato) - Angelo Odato
 - ii. Elect Vice-Chair (currently Soares) - Brooke Dingledine
 - iii. Elect Clerk (currently Howard) - Ann Howard
 - iv. Approve schedule for regular meetings (enclosed) - 2nd Monday of month -
will send updated schedule out.
 - v. Assign member to sign official documents in absence of Chair (currently
Soares) - Sarah Murawski & Anne Black Cone
 - vi. Monitoring report signup sheet was passed around.
 - vii. Board policy review signup sheet was passed around.

Motion to approve the Board reorganization as listed above:

By: Kristin Husher
Seconded by: Laura Rochat
Motion passed: Yes

2. Meet with Auditor (William Yacavoni) *Questions enclosed*
The board reviewed the auditor reports that were handed out and some questions were answered. Bill stated that all entities were in good shape. Surpluses were due to good controls and centralization with proper division of duties. There was very good control on payroll and he had no issues with the OSSU office or Brent.
3. Update from RED Planning Committee (Husher/Soares)
Hoping to have a decision by June whether to go to a vote. If go to a RED, there will be 8 seats on the board and will discuss those seats more in the fall.
4. Approve OSSU Facility Review & Authorization use of Maintenance Fund for OSSU building (Kay) (enclosed)
The enclosed OSSU Facility handout was reviewed. The roof will be out sourced and the rest will be done in house.

Motion to approve the OSSU Facility Review & Authorize use of the Maintenance Fund for OSSU building:

By: Laura Soares
Seconded by: Scott Lewins
Motion passed: Yes

5. Approve Annual Agenda for 2012-3 and Annual Board Report (Odato) (enclosed)

Motion to approve the Annual Agenda & Annual Board Report:

By: Kristin Husher
Seconded by: Ann Howard
Motion passed: Yes

6. First Reading: Amendment to Board Policy 4.3 (enclosed)
The Board Cycle would be from July 1 to June 30.

IV. Ends Monitoring

1. Direct Inspection Reports - Will report on the RUHS play next time.
2. RUHS profile & strategic plan presentation (Barnett/Hawkes)
RUHS Senior Profile and Long Term Strategic Planning Goals handouts were distributed and reviewed. Dave Barnett presented a Power Point presentation of some of the highlights from the RUHS Senior Profile which makes connections with our Ends and Mission statements. Dave Barnett and Elijah Hawkes reviewed & explained each goal of the 5 year strategic plan focusing on continued growth and improvement in these areas.

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V. Community Engagement

1. Public Comments - None
2. Review Town Meetings - Nothing outstanding to discuss.

VI. Advocacy

1. Legislative update (Kay) - Brent has sent out updates.
2. Review letter to legislature's Ed. Committees, et. al. (Odato/Kay)
Handed out a copy of the letter. Board to get back with any concerns by next Monday. The board agreed to send it out so it is not delayed.

VII. EL Monitoring

1. Accept EL 2.3-Financial Conditions & Activities By Barnett/Kinney (Best/Husher) (enclosed) - Will put on next meeting agenda.
2. Accept EL 2.6-Asset Protection by Frenette (Howard/Merriam) (enclosed)
Jim Merriam recommended that 2.6 be accepted after review by Ann Howard & himself.

Motion to Accept EL Monitoring Report 2.6 - Asset Protection:

By: Jim Merriam
Seconded by: Laura Soares
Motion passed: Yes

VIII. Reports & Incidental Information

1. Superintendent (enclosed)
Passed out a handout titled "The Ever Increasing Burden on America's Public Schools" by Jamie Vollmer. Also had a hiring list for next year to review.
2. Local Boards (enclosed)
3. Financial Report (enclosed) - Looks fine.
4. Other Incidental Information - None

IX. Board Self-Evaluation (Soares) - Laura Soares evaluated this meeting.

Assign member for next meeting - Jim Merriam will evaluate the next meeting.

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- X. Executive Session
 - 1. Support staff negotiations - Not needed
 - 2. Staff grievance - Not needed

- XI. Agenda for next meeting:
 - 1. Discuss Ends indicators
 - 2. Review draft articles from RED committee
 - 3. Review of Governance Policy 4.2 (TBD)
 - 4. Second Reading/Approve: Amendment to Board Policy 4.3

- XII. Adjournment
 - The meeting adjourned at 8:44 pm.

Respectfully submitted,

Linda Lubold
Board Stenographer