

**RANDOLPH TECHNICAL CAREER CENTER
REGULAR BOARD MEETING**

Orange Southwest Supervisory Union Ends Statement

Students have the knowledge, skills and tools to be prepared for the next stage of their lives, which justify the resources invested by the community.

The Mission of RTCC is to provide students with a challenging academic and technical education in a supportive, engaging, and respectful environment. Students learn the skills to be responsible, productive citizens who are able to take advantage of educational and career opportunities now and in the future.

**Minutes to the Meeting
September 12, 2013**

Present: Bill Sugarman, Brent Kay, Angelo Odatto, Leo Connolly

- I. Angelo Odatto called meeting to order at 6:06 pm
- II. Welcome Guests and Hear Petitions: Ian Blackmer and Mike Van Dyke as guests
- III. Programs & Enrollment
 - Update on New Program: Language Immersion Program: The revised proposal was submitted in April. Bill has spoken with the Agency of Education (AoE) several times and since then. Bill will attend a meeting scheduled for September 13, 2013 at 3:00 pm with the AoE regarding program approval. Brent may call on the Board for a letter depending on how the meeting goes tomorrow. (The proposal for the new Global Business Management – Spanish Immersion program was approved by the AoE!)
 - Enrollment update and low enrollment programs: Bill distributed the current enrollment figures by program. We are seeing an increase of approximately 10 students overall from last year. The numbers of enrolled students with disabilities has increased as well. Health Careers, Criminal Justice/Public Safety and Automotive Technology are all full. Business Management and Power & Sustainable Technology programs have 8 and 5 students respectively and have not drawn many student visitors during “recruitment” activities.

Regarding the Power & Sustainable Technology program Bill and staff have been working to identify recruitment and program direction ideas in order to improve enrollment. Ian Blackmer, program instructor, has conceptualized the idea of moving the program focus to “Agricultural Engineering.” This holds promise of attracting young women and there are increasingly more women-owned/operated farms. An outline of possible program content areas was distributed and reviewed (copy attached).

Also, the program could play a role in addressing Act 148, which requires that, beginning in 2014, the largest facilities in Vermont will be required to divert the food compost from landfills. By 2020 it will affect schools.

The question is will it appeal to potential students? This is a STEM program in a very practical application. Hannaford and VTC have very viable similar programs that are operating

effectively Marketing will include the development of dual enrollment agreements as many colleges have these types of programs such as VTC, Unity and Sterling.

Next steps include surveying all 10th and 11th grade students in the region. A survey is being developed. Bill, Mike and staff will go to all schools and personally distribute and discuss the survey.

- Ideas relative to the Business Management program were discussed including the development of an Internet-based/E-bay business in collaboration with the Gifford Medical Center Auxiliary Thrift Store. Brian Rainville has been working with instructor, Jan Stratton, to develop this option with this year's class. Bill, Mike and Pat are working to develop program descriptions and marketing ideas in hopes that the number of students interested in visiting the Business Management program will expand.

IV. Facilities

- Brent presented an idea whereby sending districts could borrow funds from the OSSU to replace sections of the roof that is leaking. This is seen as alternative to other funding options including bonding. Brent will draft a letter to describe this option.

V. Reports

- Director: Bill highlighted that Adult Education registrations reached an all-time high of 775. Ten years ago registrations were at 40. Despite this we experienced a deficit of is \$25,000. Bill and Ruth Durkee are working out plans to: 1) put in a protocol of "checks and balances" to ensure this does not occur again; and 2) to develop a plan for the Adult Education program to pay back to RTCC the deficit amount and to charge fees and offer programs that will result in solvency.
- Superintendent: Brent highlighted his report.
- Financials: All lines are "in good shape."

VI. Consent Agenda

- Minutes of: May 9, 2013 Regular Board Meeting: Leo Connolly motioned to approve minutes, Angelo seconded.
- Approval of Orders – none, orders have been approved at the RUHS and OSSU meetings.
- Meeting adjourned at 6:48

VII. Correspondence & Other Items

VIII. Executive Session: None needed

IX. Items for Next Meeting

- Approve 2014-5 Budget

Future Meetings

- Thursday, November 14th, January 9th, May 8th (Open House)
- Meetings begin at 6:00 PM in the RTCC Technical Academics Classroom

Respectfully Submitted,

Sandra Farrington