

## BOARD MINUTES

To be approved at the January 9, 2017 meeting

---

**SCHOOL BOARD:** Brookfield Town School District  
**MEETING DATE:** December 12, 2016  
**MEETING PLACE:** Randolph Union High School

**BOARD MEMBERS PRESENT:** Kate Forrer & Jim Merriam  
**ADMINISTRATORS PRESENT:** Brent Kay  
**GUESTS:** None

The meeting was called to order by Jim Merriam at 8:25 p.m.

- I. Community Engagement
  1. Public Comment (4.2.1): None
- II. EL Monitoring
  1. Facility Plan Update (2.6) was reviewed at the OSSU meeting.
- III. Board Management & Governance
  1. Approval of Facility Reserve Expenditures  
The Facility Reserve expenditures of \$3,996.00 were approved for Brookfield.
- IV. Consent Agenda
  1. Approval of minutes for: October 10, 2016 (enclosed with agenda)  
Motion to approve the Consent Agenda  
By: Jim Merriam  
seconded by: Kate Forrer  
as presented: Yes
- V. Reports
  1. Superintendent's Report (2.8) (enclosed with OSSU agenda) was reviewed.
  2. Elementary Administrative Team Report (2.8) (enclosed with OSSU agenda) was reviewed.
  3. Financial Report (2.8) (enclosed with agenda) was reviewed.
- VI. Executive Session: None
- VII. Adjournment  
The meeting adjourned at 8:30 p.m.

---

Signature of Board Clerk

Agenda Items for next meeting: To be determined

### Future Meetings:

Regular Meeting: Mon. - January 9, 2017 @ Brookfield Elem. - following OSSU Meeting