

**ORANGE SOUTHWEST SCHOOL DISTRICT (Unified)
BOARD MEETING**

**MONDAY, JUNE 12, 2017
BROOKFIELD ELEMENTARY SCHOOL**

To be approved at the August 14, 2017 board meeting

MINUTES

BOARD MEMBERS PRESENT: Angelo Odatto, Ann Howard, Kate Forrer, Laura Rochat, Brooke Dingleline, Anne Kaplan & Jennifer Messier
ADMINISTRATORS PRESENT: Brent Kay
GUESTS: ORCA Media Video Taping, Brian Baker, Brenda Flint, Leanne Santiago, Doug Gottshall, Wayne Fontanella, Jessica & Steve Brassard (the last 5 guests left at 7:03 p.m.)

The meeting was called to order by Chair, Angelo Odatto, at 6:38 p.m.
Agenda items were reviewed.
Assign Evaluator: Jen Messier

Brooke Dingleline requested to make an addition to the agenda which was the opportunity to approve and ratify the teacher's agreement.

Motion made to add this item to tonight's agenda

By: Brooke Dingleline
Seconded: Ann Howard
Motion passed: Yes

I. Community Engagement

a. Public comment (4.2)

Guests were welcomed and the meeting was open for comments at this time. The following topics were discussed: A question about ACT 46 and school choice for elementary students, the superintendent search, the principal search, and the Brookfield community forum.

II. Board Management & Governance

a. Appoint Superintendent Search Committee and Approve Process (forms enclosed)

Angelo handed out and reviewed the draft of the superintendent search committee and process with timetable. The committee will meet tomorrow to review applicants. Plan to have a special meeting on June 26 for each candidate to meet with staff, parents & community members. Copies of feedback forms for each group were included in the agenda packet.

Motion to approve the suggested search committee to review all applications and select the most suitable candidates

By: Ann Howard
Seconded by: Jennifer Messier
Motion passed: Yes

- b. Review Draft of Annual Agenda & Report (4.3.2)(enclosed with agenda)
The annual agenda and goals were reviewed. Angelo will update goals to indicate where the board stands with them.
- c. Approve Support Staff CBA for 2017-2019
Brooke reviewed the changes in the Support Staff agreement.

Motion was made to approve, ratify and authorize signing of the Support Staff CBA for 2017-2019

By: Jennifer Messier
Seconded by: Ann Howard
Motion passed: Yes

- Approve Professional Staff CBA for 2017-2019
Brooke reviewed the changes in the Professional Staff agreement.

Motion was made to approve, ratify and authorize signing of the Professional Staff CBA for 2017-2019 based on the parameters that Brooke described

By: Brooke Dingleline
Seconded by: Laura Rochat
Motion passed: Yes

- d. Approval of Facility Reserve Expenditures (handout)

Motion to approve the Facility Reserve Expenditures for Brookfield for \$7,500 to upgrade the video recording system & software

By: Brooke Dingleline
Seconded by: Angelo Odatto
Motion passed: Yes

- e. Update from Board Development Committee (4.1.4)(handout)
Jen & Laura reviewed and discussed with the board the Board Development Committee draft recommendations & Board Member Recruitment sheet.

III. Ends Monitoring

- a. Update from Ends/Engagement Committee (4.2.1)
Kate discussed with the board about the possibility of having Val Gardner come to meet with the board in July or August and again in October to help identify goals, share ideas, and determine clear roles and expectations regarding community engagement.
- b. Direct Inspection Reports (3.4)
Kate shared that she attended the Brookfield Open House and observed 5/6 presentations. Laura attended the Senior Project display night. Laura completed a direct inspection form.

IV. EL Monitoring

- a. Accept EL 2.7 Report (3.4) (Dingledine/Kaplan)(enclosed with agenda)
Brooke and Anne Kaplan reviewed their reports on EL 2.7 which were enclosed.

Motion to accept the EL 2.7 reports

By: Anne Kaplan
Seconded by: Brooke Dingledine
Motion passed: Yes

V. Advocacy

- a. Legislative Update (4.2.5)
Governor Scott vetoed the budget due to the teacher's health insurance issue and legislators are meeting again on June 21. Ben and Jay have been very involved and have represented us well.

VI. Consent Agenda

- a. Approve Minutes from OSSD Meeting on May 8, 2017 (enclosed with agenda)
- Approve Professional Contracts (new hires)(2.4)(see enclosed form with agenda)
- Approve Administrative Contract (new hire)(2.4) (see enclosed form with agenda)
- Approve LEAP (Local Education Agency Plan) for 2017-2018 (2.4) (see enclosed form)
- Approve Arbitrage (enclosed form with agenda)
- Approve Tech Equipment Lease (enclosed form with agenda)
- Approve OSSD Banking Services (letter enclosed with agenda)

Motion to approve the Consent Agenda

By: Ann Howard
Seconded by: Laura Rochat
Motion passed: Yes

VII. Reports & Incidental Information

- a. Superintendent's report (2.8) (enclosed with agenda) was reviewed.
The 6th Grade Challenge went well and the kids did well. The RTCC and RUHS Senior Projects were great. The new website is well underway and will be live July 7.
- b. Director & Principals reports (2.8) (enclosed with agenda) were reviewed.
- c. Financial report (2.3) (enclosed with agenda) was reviewed.
In good shape overall. There are some unreconciled SPED costs.

- d. Other incidental information (2.8)
 - Facilities Plans Update (2.6)(handout) was reviewed.
 - Angelo let the Secretary of Ed know that we are looking for a new superintendent.
 - Brooke is working on a loose end due to consolidation regarding ownership of properties.
 - The board discussed the principal search.

VIII. Board Meeting Evaluation (4.1.6)
Jen reviewed her evaluation of this meeting.

IX. Executive Session: Personnel Issue (4.2.10)
8:51 p.m. A motion was made by Laura Rochat & seconded by Ann Howard to enter Executive Session to discuss a personnel issue with the superintendent present. Motion passed.
9:43 p.m. The board exited Executive Session. No action was taken.

X. Adjournment
With no further business to discuss, a motion was made by Angelo Odatto and seconded by Ann Howard to adjourn the meeting at 9:43 p.m.

Respectfully submitted,

Linda Lubold, Board Clerk

Agenda Items for Next Meeting:
RUHS/RTCC Senior Profile (3.4)
Approve Annual Agenda & Report (4.3.2)
Contract Negotiations (4.2.10)
Monitoring & Direct Inspection Assignments (3.4)
Review EL Reports 2.0, 2.8 (3.4)
Review Community Engagement Plan (4.2.1)
Student Records Training (2.9.2)

Next Scheduled Meetings:
Agenda Planning Meeting: Monday - July 31, 2017 @ OSSD - 6 p.m.
Regular Meeting: Monday - August 14, 2017 @ Braintree Elem. - 6:30 p.m.