

**ORANGE SOUTHWEST SCHOOL DISTRICT (Unified)  
BOARD MEETING  
MONDAY, MAY 8, 2017  
RANDOLPH ELEMENTARY SCHOOL**

**To be approved at the June 12, 2017 board meeting**

**MINUTES**

BOARD MEMBERS PRESENT: Angelo Odatto, Ann Howard, Kate Forrer, Laura Rochat, Brooke Dingleline & Paul Putney  
ADMINISTRATORS PRESENT: Brent Kay  
GUESTS: Joyce Mazzucco, Brian Baker, Teresa Kajenski from Fothergill Segale & Valley & ORCA Media video taping

The meeting was called to order by Chair, Angelo Odatto, at 6:36 p.m.  
Agenda items were reviewed.  
Assign Evaluator: Ann Howard

- I. Community Engagement
  - a. Public comment (4.2)  
Guests were welcomed. Brian and Joyce did not have any comments.
  
- II. Board Management & Governance
  - a. Meet with Auditor (3.4.2)  
Teresa Kajenski from Fothergill Segale & Valley Certified Public Accountants attended the meeting to present information to the board about the audit for the Orange Southwest Supervisory Union and the OSSU schools for the 2015 -2016 school year. Summary handouts for the OSSU and each school were available for the board to review. She stated that the OSSU staff was very helpful during the audit. Teresa reviewed the summary sheet for the OSSU. She told the board that some time was spent reconciling software with the audits. Teresa suggested that the board set up a "Fund Balance" policy in the OSSU and all schools which was described in the audit reports. She told the board that overall it was a good audit.
  
  - b. Fill board vacancy  
Anne Black Cone's resignation due to her new position and schedule was acknowledged by the board. Anne Kaplan is willing to fill in until the March Town Meeting elections.  
Motion was made nominating Anne Kaplan to fill in until Town Meeting  
By: Paul Putney  
Seconded by: Brooke Dingleline  
Motion passed: Yes
  
  - c. Update from Board Development Committee (4.1.4)  
The committee hasn't met again, so no update for this meeting.
  
- III. EL Monitoring
  - a. Review EL 2.7 Report (3.4) (appoint reviewer)

Brent's report on EL 2.7 was reviewed. Brooke and Anne Kaplan will be the reviewers of EL 2.7 for the next meeting.

IV. Ends Monitoring

a. Direct Inspection Reports (3.4)

The board was reminded of several events coming up for direct inspections. Paul attended the RTCC Open House, talked with several students and felt it went very well. Laura also attended the RTCC Open House and felt students were well prepared, eager to talk, and the Open House was organized well.

V. Advocacy

a. Legislative Update (4.2.5)

A very interesting, close vote on Governor Scott's health care proposal. The legislature is still in session, so the outcome has not been determined.

VI. Consent Agenda

a. Approve Minutes from April 10, 2017 OSSD Regular Board Meeting (enclosed with agenda)

Approval of Administrative Contracts (2.4) (see enclosed form with agenda)

Approval Professional Contracts (new hires) (2.4) (see enclosed form with agenda)

Motion to approve the Consent Agenda

By:	Ann Howard
seconded by:	Brooke Dingledine
as presented:	Yes, motion passed

VII. Reports & Incidental Information

a. Superintendent's report (2.8) (handout)

Brent reviewed his report. The strategic plan summary was included in his report. A group of teachers are currently piloting the new Schoology system to help get the system in place for next year. Schoology will provide electronic student portfolios that will follow each student as they advance. The firewall system is being upgraded for security.

b. Director & Principals reports (2.8) (enclosed with agenda) were reviewed.

c. Financial report (2.3) (enclosed with agenda)

Currently reviewing needs lists that are coming in for end of year spending. In good shape financially with no issues at this point.

d. Other incidental information (2.8)

Report on RTCC meeting (2.8)(Rochat)

The recent RTCC meeting was very brief and not well attended. RTCC director, Jason Gingold, will attend a sending school board meeting.

Plan staff appreciation (Putney)

Cards for staff appreciation were signed by the board. The RTCC culinary will be preparing and sending out the staff appreciation platters soon.

Still need volunteers for the 6<sup>th</sup> Grade Challenge on May 31.

VIII. Board Meeting Evaluation (4.1.6)

Board self-evaluation: Ann Howard reviewed her evaluation of this meeting.

IX. Executive Session: Contract Negotiations & Personnel (4.2.10)

7:31 p.m. A motion was made by Brooke Dingleline & seconded by Laura Rochat to enter Executive Session to discuss Contract Negotiations & Personnel with the superintendent & board clerk present. Motion passed.

8:10 p.m. The board exited Executive Session. No Action was taken.

X. Adjournment

The meeting adjourned at 8:11 p.m.

Respectfully submitted,

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Linda Lubold, Board Clerk

Agenda Items for Next Meeting:

Update from Ends/Community Engagement Committee (4.2.1)

RUHS/RTCC Senior Profile (3.4)

Review Draft of Annual Agenda & Report (4.3.2)

Contract negotiations (4.2.10)

Direct Inspection reports (3.4)

Appoint Auditor (4.2.9)

Accept EL 2.7 reports (3.4)

Legislative update (4.2.5)

Facilities Plans update (2.6)

Approve Administration of Grants (2.8.9)

Agenda Items for Next Meeting (continued):

Approve SPED contracts (2.4)

Report on GMFC meeting (4.2.5)

Next Scheduled Meetings:

Agenda Planning Meeting: Wednesday - May 31, 2017 @ OSSD - 6 p.m.

Regular Meeting: Monday - June 12, 2017 @ Brookfield Elem. - 6:30 p.m.