

**ORANGE SOUTHWEST SUPERVISORY UNION
BOARD MEETING**

**MONDAY, December 14, 2015
BROOKFIELD ELEMENTARY SCHOOL**

To be approved at the January 11, 2016 meeting

MINUTES

BOARD MEMBERS PRESENT: A. Howard, A. Odatto, H. Fernandes at 7:02 p.m.
J. Merriam, K. Husher, K. Forrer
B. Dingleline, A. Black Cone,
P. Putney, L. Rochat

ADMINISTRATORS PRESENT: B. Kay
E. McLaughlin, P. Miller, S. McKelvie
Crystal Larocque

GUESTS PRESENT: None

The meeting was called to order by Chair, Kristin Husher, at 6:32 p.m.
Agenda items were reviewed.

Assign Evaluator: Laura Rochat
Time Keeper: Jim Merriam

- I. Community Engagement
 - a. Public comment (4.2.1): None

- II. Ends Monitoring
 - a. Fall Elementary Data Wall Review (1.0)
The Elementary principals & Crystal Larocque reviewed the Elementary Literacy Data Wall data that was included in the December OSSU Ends Monitoring Report which was handed out. This student progress report gave disaggregated data by gender, IEPs, and free/reduced lunch. The Elementary principals summarized how this data will help shape their goals to meet the Ends. They also plan to add a math data wall.

 - b. Board Direct Inspection Opportunities Update (1.0)(enclosed with agenda)
An updated list of Direct Inspection opportunities was enclosed with agenda.

- III. Board Management & Governance
 - a. Approve OSSU & RAVEN Budgets (4.1)(handouts)
The OSSU & RAVEN Budgets were reviewed and discussed.

Motion to approve the OSSU & RAVEN Budgets for 2016-2017

By: Angelo Odatto
Seconded by: Brooke Dingleline
Motion passed: Yes

- b. Review Annual Report to Voters (4.1)(enclosed with agenda)
A draft of the Annual Report to Voters was reviewed. Board members are to give any input to Kristin for additions or changes.
- c. Review District Budgets & Timetables (2.4)(handouts & enclosures)
The District Budgets and Timetables were reviewed. Budget Informational meetings were scheduled for the following dates: Tues. - Feb. 23 for Brookfield at 7:00 p.m., Wed. - Feb. 24 for Braintree at 7:00 p.m., & Mon. - Feb. 29 for Randolph at 7:00 p.m.
- d. Review Board Members to be Re-elected (4.1.3)(enclosed with agenda)
Petitions are needed for OSUD board members. Discussed how it would work if the Unified District passed. Current board would still be in existence for another year until the OSUD board was up and going.
- e. Approve Articles of Consolidation (2.0, 3.0)(enclosed with agenda)
The Articles of Consolidation were reviewed.

Motion to approve the Articles of Consolidation

By: Angelo Odatto
Seconded by: Jim Merriam
Motion passed: Yes

- f. Report from Community Engagement Committee (4.2.1)
The CEC has met twice regarding outreach on the Unified District. Handouts were passed out and reviewed by the board. Send any ideas to the committee. The following dates were scheduled for Unified District Info meetings:

Randolph - Mon., Feb. 1 @ RUHS auditorium - 6 p.m. (prior to the RUHS Budget & Annual Meeting at 7 p.m.)

Brookfield - Tues., Feb. 9 @ Brookfield School - 7 p.m.

Braintree - Wed., Feb. 17 @ Braintree School - 7 p.m.

- g. Review of Policy 6203 - Student Alcohol & Drug Abuse (enclosed with agenda)
Policy 6203 was reviewed.
- h. Review of Policy 9201 - School Bus Transportation (enclosed with agenda)
A revision on page 2 of the Policy 9201 and now reads:
"Brookfield & Braintree:
RUHS students will receive bus services."
The following sentence was moved up to above the school sections:
"The school district may enter into agreements with neighboring districts to transport non-resident children whenever practical and economically feasible."
At the January meeting there will be a second reading with this revision.

- i. Approval to Rescind Current Bullying/Harassment Policy (4.2.2)
- j. Approve New Bullying/Harassment Policy (enclosed with agenda)(4.2.2)

Motion to rescind the current Bullying/Harassment Policy and to approve the new Bullying/Harassment Policy

By: Jim Merriam
Seconded by: Heather Fernandes
Motion passed: Yes

IV. EL Monitoring

- a. Review EL 2.4 & 2.5 Reports (3.4) (Kay)(Merriam/Odato)(Odato/Rochat) (enclosed with agenda)
The EL 2.4 & 2.5 reports were reviewed. The EL 2.4 report reflects the Act 46 changes.

V. Advocacy

- a. Plan Meeting with Legislators (4.2.5)
Angelo will invite our local legislators and Jeff Francis to the Feb. 8 board meeting. The board talked about a few topics to discuss with them.

VI. Consent Agenda

- a. Approval of Minutes of: November 9, 2015 Regular Board Meeting (enclosed with agenda)
- b. Approval of Sabbatical request for one paid leave for next school year (2016-2017) (form enclosed with agenda)
- c. Approval of Copier Lease with Symquest (form enclosed with agenda)

Motion to approve the above Consent Agenda

By: Angelo Odato
Seconded by: Heather Fernandes
Motion passed: Yes

VII. Reports & Incidental Information

- a. Superintendent's Report (2.8) (enclosed with agenda) was reviewed.
Brent had a very successful meeting with VTC regarding scholarship funding. He will also be talking with four corporations regarding scholarships.
- b. Local Board Principals' Reports (2.8) (enclosed with agenda) were reviewed.
- c. Financial Report (2.3) (enclosed with agenda) was reviewed.
- d. Other incidental information (2.8)
 - 1. Facilities Plan Updates (2.6)(enclosed with agenda) were reviewed.

VIII. Meeting Evaluation

- a. Board self-evaluation (Laura Rochat) (4.1.6)
Laura Rochat reviewed her evaluation of this meeting.

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IX. Executive Session: Not needed

X. Adjournment

The meeting adjourned at 8:25 pm.

Respectfully submitted,

Linda Lubold, Board Clerk

Agenda Items for next meeting: To be determined

Future Meetings:

Agenda Meeting: December 28, 2015 - OSSU @ 6 p.m.

Regular Meeting: January 11, 2016 @ Braintree Elementary - 6:30 p.m.