

**ORANGE SOUTHWEST SUPERVISORY UNION  
BOARD MEETING**

**MONDAY, JANUARY 9, 2017  
BROOKFIELD ELEMENTARY SCHOOL**

**To be approved at the February 13, 2017 meeting**

**MINUTES**

**BOARD MEMBERS PRESENT:** A. Howard, A. Odatto,  
J. Merriam, K. Husher, K. Forrer  
A. Kaplan, B. Dingleline, A. Black Cone,  
P. Putney, L. Roachat

**ADMINISTRATORS PRESENT:** B. Kay, R. Pembroke,

**GUESTS PRESENT:** ORCA Media Video Taping

The meeting was called to order by Chair, Angelo Odatto, at 7:38 p.m.  
Agenda items were reviewed.

I. Community Engagement

a. Public comment (4.2.1): None

II. Board Management & Governance

a. Approve Annual Report to Voters (4.1) (enclosed with agenda)

A motion was made to approve the Annual Report to Voters

By: Anne Kaplan  
Seconded by: Kristin Husher  
Motion passed: Yes

b. Review & Approve Board Goals (4.7)

Brooke reviewed the Board Goals handout that she had revised with years 1-3, benchmarks, action steps, & who is responsible for each goal.

A motion was made to approve the Board Goals

By: Kristin Husher  
Seconded by: Angelo Odatto  
Motion passed: Yes

c. Discuss final meeting and responsibilities (4.3)

The board talked about the signing of orders until July 1<sup>st</sup> when OSSD officially takes over for all the present boards. Brookfield is the only board that needs to transfer duties over to Kate who will be on the OSSD board. Brookfield will meet in February to take care of what is needed. Unless something comes up that an individual board needs to meet, there will not be a need for the RUHS & Elem. Boards to meet. The February meeting will be the last OSSU meeting.

III. EL Monitoring

- a. Accept EL 2.4 Report - Financial Activities & Conditions (3.4)(Putney/Merriam)  
Jim and Paul reviewed their reports that were handed out to the board on EL 2.4.

A motion was made to accept the EL 2.4 reports

By: Kristin Husher  
Seconded by: Brooke Dingledine  
Motion passed: Yes

- b. Accept EL 2.5 Report - Emergency Superintendent Succession (3.4)(Putney/Rochat)  
Laura reviewed her report that was handed out to the board on EL 2.5 and Paul reviewed his that was included in the agenda packet.

A motion was made to accept the EL 2.5 reports

By: Ann Howard  
Seconded by: Anne Black Cone  
Motion passed: Yes

IV. Advocacy

- a. Plan Meeting with Legislators (Feb. meeting) (4.2.5)  
Linda will send Jay Hooper a note in the mail to invite him to the February meeting.  
Angelo has been in touch with the rest of the folks via e-mail.

- b. Start OSSD meeting at 6:30?  
The board agreed to start the OSSD February meeting at 6:30 p.m. with the Legislators. Reminder of the Evening with Your Legislators Discussion Forum about Education this Thursday, January 12 @ 6 p.m. at Williamstown Middle High School which will provide a broader scope.

V. Ends Monitoring

- a. Direct Inspection Reports (3.4): None this time.  
Brent handed out an updated Direct Inspection list.

VI. Consent Agenda

- a. Approval of Minutes of: December 12, 2016 OSSU Regular Board Meeting (enclosed with agenda)  
b. Approve AOE Financial Management Questionnaire (2.4)(form enclosed with agenda)

Motion to approve the Consent Agenda

By: Kristin Husher  
Seconded by: Jim Merriam  
As presented: Yes

VII. Reports & Incidental Information

- a. Superintendent's report (2.8) (enclosed with agenda) was reviewed.

Brent will be meeting with staff at all the schools to review all the budget information which was presented to the board. The high school and elementary principals will be holding some drop in sessions for community and parents.

- b. Local board principals' reports (2.8) (enclosed with agenda) were reviewed.
- c. Financial reports (2.3) (enclosed with agenda) for the OSSU & each school were reviewed. All are in really good shape and SPED is balancing out.
- d. Other incidental information (2.8)  
Brooke shared that it is possible that a private boy's school from Connecticut may be purchasing the Stock Farm property. She has spoken to the headmaster regarding their plans and shared that info with the board.

VIII. Meeting Evaluation (4.1.6)

Board self-evaluation: None for this meeting.

IX. Executive Session: Not needed

X. Adjournment

The meeting adjourned at 8:09 pm.

Respectfully submitted,

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Linda Lubold, Board Clerk

Agenda Items for next meeting:

Meet with Legislators

Data Wall Presentation (3.4) (Postpone to March because of Legislators?)

Report on RTCC Meeting (4.2.5)

Direct Inspection Reports (3.4)

Future Meetings:

Agenda Meeting: Monday - January 30, 2017 @ OSSU - 6 pm

Regular Meeting: Monday - February 13, 2017 @ RUHS - following OSSD @ approx. 7:30 pm