

**ORANGE SOUTHWEST SUPERVISORY UNION  
BOARD MEETING**

**MONDAY, March 14, 2016  
RANDOLPH UNION HIGH SCHOOL**

**To be approved at the April 11, 2016 meeting**

**MINUTES**

**BOARD MEMBERS PRESENT:** A. Howard, A. Odatto, H. Fernandes  
J. Merriam, K. Husher, K. Forrer  
A. Kaplan, J. Messier, B. Dingleline, A. Black Cone,  
P. Putney, L. Rochat

**ADMINISTRATORS PRESENT:** B. Kay,  
E. McLaughlin, P. Miller, S. McKelvie, D. Barnett, E. Hawkes,  
Crystal Larocque

**GUESTS PRESENT:** Sandy Vondrasek, ORCA Media video taping

The meeting was called to order by Chair, Kristin Husher, at 6:34 p.m.  
Agenda items were reviewed.

Assign Evaluator: Heather Fernandes  
Time Keeper: Jim Merriam

**I. Ends Monitoring**

a. Student Report Card Data K-12 (3.4)  
The Elementary principals reviewed the OSSU Elementary Report Card Data Summary report that was included in the March OSSU Ends Monitoring Report which was e-mailed out previously and a handout was provided at the meeting. The OSSU Report Card summary provided data on all elementary grades. The Elementary principals summarized how this information will help the Elementary Schools move forward in their work.

The RUHS principals reviewed the OSSU High School Report Card Data Summary report that was also included in the March OSSU Ends Monitoring Report. This summary provided data on all grades and subjects taught at RUHS. The data showed trend lines related to overall academic achievement which will help to improve continued growth and evolution as RUHS fills the requirements for a proficiency based system. Elijah also summarized the goals for the change in schedule plan for next school year to a 7 period schedule.

**II. Community Engagement**

a. Public comment (4.2.1): None

III. Board Management & Governance

a. Reorganize Board & Committees (see enclosed chart)

Elect Chair (currently Husher)

Angelo Odatto was nominated by Brooke Dingleline and seconded by Heather Fernandes for Chair. The motion passed unanimously. Angelo will be the Chair.

Elect Vice Chair (currently Odatto)

Brooke Dingleline was nominated by Kristin Husher and seconded by Ann Howard for Vice Chair. The motion passed unanimously. Brooke will be the Vice Chair.

Elect Clerk (currently Howard)

Ann Howard was nominated by Kristin Husher and seconded by Jim Merriam for Clerk. The motion passed unanimously. Ann will be the Clerk.

A motion was made by Heather Fernandes and seconded by Brooke Dingleline to approve the schedule for regular meetings (enclosed with agenda) & to assign Jen Messier to sign official documents in absence of the Chair. The motion passed unanimously.

b. Consolidation Vote at Town Meetings - OSUD Update (enclosed information)

The unified district vote passed in all towns. See the enclosed summary regarding next steps for the consolidation process. A meeting with the Agency of Education is scheduled for April 13.

c. Discussion of Town Meetings

The board discussed additional costs for police services in the Randolph Town budget which the school board and superintendent were unaware of until Town Meeting Day. The Braintree Town Meeting went well with good questions. Changes in bus routes were discussed at the Brookfield Town Meeting.

d. Mid-Year Board Goals (4.3.2) (enclosed with agenda)

Two sets of board goals were enclosed with the agenda packet. One more list was handed out for the board to review. The board was asked to look at short and long term goals, weigh in on priorities, recommend revisions or add other goals. Send your thoughts to Brooke and she will collate the list of goals.

e. Policy 6207 - Student Attendance (4.2.2) (enclosed with agenda) was reviewed.

f. Policy 5204 - Animal Dissection (4.2.2) (enclosed with agenda) was reviewed.

IV. EL Monitoring

a. Accept EL 2.3 & 2.6 Reports (3.4)(Merriam/Rochat)(Messier/Howard)(enclosed)

Jim Merriam reviewed his report of EL 2.3 (enclosed with OSSU agenda) and found ample evidence of compliance. Laura Rochat also reviewed EL 2.3 and her report was enclosed.

Jen Messier & Ann Howard reviewed their reports of EL 2.6. (Jen's report was enclosed and Ann's report was handed out))

Motion to accept the EL 2.3 & EL 2.6 Monitoring Reports

By: Kristin Husher  
Seconded by: Jim Merriam  
Motion passed: Yes

- b. Facilities Plans Update (2.6)(enclosed with agenda)  
There are no expenditure requests to be approved this time, just an update on progress at each school.

V. Advocacy

- a. Legislative Update (4.2.5)  
The board discussed some legislative updates. Discussed the bill regarding Tech Centers, spending thresholds, and that surplus funds are being used by some school districts to meet thresholds.

VI. Consent Agenda

- a. Approval of Minutes of: February 8, 2016 Regular Board Meeting (enclosed with agenda)

Motion to approve the Consent Agenda

By: Jim Merriam  
Seconded by: Kristin Husher  
As presented: Yes

VII. Reports & Incidental Information

- a. Superintendent's Report (2.8) (enclosed with agenda) was reviewed.
- b. Local board principals' reports (2.8) (enclosed with agenda) were reviewed.
- c. Financial Report (2.3) (enclosed with agenda) was reviewed. Budgets in good shape. Schools are currently developing their needs lists. A 3 year tech lease is coming up.
- d. Other incidental information (2.8)  
Plan staff appreciation  
The board discussed what has been done in the past and will arrange for veggie/fruit & cheese and cracker platters for staff appreciation.

Anticipated Professional Staff Contract Lists for 2016-2017 (handout) was shared with the board. Reminder that this is anticipated and a lot can still change.

Next month will have a multi-year contract for our SAP.

VIII. Meeting Evaluation

- a. Board self-evaluation (Fernandes) (4.1.6)  
Heather Fernandes reviewed her evaluation of this meeting.

IX. Executive Session: Not needed.

X. Adjournment

The meeting adjourned at 8:54 pm.

Respectfully submitted,

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Linda Lubold, Board Clerk

Agenda Items for next meeting: Meet with Auditor, Approval of Professional Contracts

Future Meetings: Agenda Meeting: March 28, 2016 @ OSSU - 6 p.m.

Regular Meeting: April 11, 2016 @ Brookfield - 6:30 p.m.