

**ORANGE SOUTHWEST SUPERVISORY UNION
BOARD MEETING**

**MONDAY, September 14, 2015
BRAINTREE ELEMENTARY SCHOOL**

To be approved at the October 12, 2015 meeting

MINUTES

BOARD MEMBERS PRESENT: A. Howard, A. Odatto,
J. Merriam, K. Husher, K. Forrer
A. Kaplan, B. Dingleline, S. Murawski,
P. Putney, L. Roachat

ADMINISTRATORS PRESENT: B. Kay, E. McLaughlin, P. Miller, S. McKelvie, D. Barnett, E. Hawkes,
& Crystal Larcoque

GUESTS PRESENT: Carolynn (Parker) Stockwell & Sandy Vondrasek

The meeting was called to order by Chair, Kristin Husher, at 6:30 p.m.
Agenda items were reviewed.
Assign Evaluator: Laura Roachat
Time Keeper: Jim Merriam

- I. Community Engagement
 - a. Public comment (4.2.1): None

- II. Board Management & Governance
 - a. Establishment of a Pre-School Region
Pat Miller explained about the Pre-School region establishment and the pre-school program. No community has attended the three meetings that they have had.

Motion to establish a regional district for the pre-school program
By: Jim Merriam
Seconded by: Brooke Dingleline
Motion approved: Yes, unanimously

 - b. Determine Board Governance Budget & Discuss Parameters (4.7) (enclosed with agenda)
The budget parameters summary sheet was reviewed and discussed. Discussion about declining enrollments, staff ratios and Act 46.

 - c. Report from Consolidation Committee & possible restructuring (2.0, 3.0)
Jim Merriam spoke for the committee. They have a google docs site, a checklist for an accelerated merger, & the need to have the vote prior to July 1, 2016. Vote planned for Town Meeting. Need to get articles to state for approval prior to the vote and will plan for December. Pretty straight forward process for us and lots of benefits district wide. Plan to work with the Community Engagement Committee to inform & answer questions for residents in all three towns.

- d. Organize Community Engagement Committee - plan work
Members of the Community Engagement Committee are: Kristin, Anne B.C., Laura, Sarah, Kate, Jen & Heather. Kristin will get a meeting set up with the Consolidation Committee to work on the goal of outreach to the communities to share info & benefits of consolidation and involve the community in the discussion.
- e. Review of Policy 4203 - Substitute Teachers (enclosed with agenda)
A first review was done on Policy 4203.
- f. Review of Policy 6201/4201/7201 - Tobacco Prohibition (enclosed with agenda)
A first review was done on Policy 6201/4201/7201.
- g. Ends Monitoring - 2014/2015 Summary & Year 3 Summary (enclosed with agenda)
Brent reviewed his report.

The elementary principals reviewed data wall & report card data. Adding math assessment wall this year. The data wall correlated with NECAP scores exactly. The data has given them the lens for documenting growth & monitoring student progress, professional development, effectiveness of resources, targeting special needs & priorities, and common grade level assessments. They are meeting regularly with Crystal Larocque.

The RUHS principals discussed having multiple years of data now and the trends that they have seen. Will continue to monitor these trends in core areas like math and science. As RUHS moves toward proficiency based graduation, they feel the data will become more meaningful. Discussed possible benchmarking with RTCC sending schools when graduation standards have similarity in all schools.

Discussion about recent articles in the Herald.

The board would like to do some community outreach to present the above data information.

III. EL Monitoring

- a. Accept EL 2.0 & 2.8 Reports (Black Cone, Forrer & Messier) (3.4) (enclosed with agenda) Kate Forrer reviewed her report. The board reviewed the handout of Anne Black Cone's report.

Motion to accept the EL 2.0 & 2.8 reports

By: Jim Merriam
Seconded by: Laura Rochat
Motion passed: Yes

IV. Consent Agenda

- a. Approval of Minutes of: August 10, 2015 Regular Board Meeting (enclosed with agenda)

- b. Approval of Early Childhood Program Contract (form enclosed with agenda)
- c. Approval of the purchase of two school buses (form enclosed with agenda)

Motion to approve the Consent Agenda

By: Angelo Odatto
Seconded by: Brooke Dingleline
As presented: Yes

V. Reports & Incidental Information

- a. Superintendent's Report (2.8) (Ends Report & Summary enclosed with agenda)
Next meeting will bring a new state mandated Harassment & Bullying policy for policy and procedures in all schools. Brent was asked to meet with the Picus group on an adequacy study.
- b. Local Board Principals' Reports (2.8) (enclosed with agenda) were reviewed.
- c. Financial Report (2.3) (enclosed with agenda) was reviewed.
- d. Other incidental information (2.8)
Student Records Training (Survey Monkey) (2.9.2) will be sent out via e-mail.
The board was asked to read the Student Records Policy. (enclosed with agenda)

VI. Meeting Evaluation

- a. Board self-evaluation (4.1.6)
Laura Roachat reviewed her evaluation of this meeting. Need more time allowed for Ends monitoring reports.

VII. Executive Session

To review Superintendent's contract

8:45 p.m. A motion was made by Angelo Odatto & seconded by Brooke Dingleline to enter Executive Session to discuss the Superintendent's evaluation. Motion passed.

8:50 p.m. The board exited Executive Session.

A motion was made by Jim Merriam and seconded by Sarah Murawski approving the Superintendent's evaluation and compensation package for 2014/2015. The motion passed unanimously.

VIII. Adjournment

The meeting adjourned at 8:52 pm.

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Respectfully submitted,

Linda Lubold, Board Clerk

Agenda Items for next meeting: To be determined

Future Meetings:

Agenda Meeting: September 28, 2015 - OSSU @ 6 p.m.

Regular Meeting: October 12, 2015 @ Randolph Elem.- 6:30 p.m.

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