

**ORANGE SOUTHWEST SUPERVISORY UNION  
BOARD MEETING**

**MONDAY, SEPTEMBER 12, 2016  
BROOKFIELD ELEMENTARY SCHOOL**

**To be approved at the October 10, 2016 meeting**

**MINUTES**

**BOARD MEMBERS PRESENT:** A. Howard, A. Odató,  
J. Merriam, K. Forrer  
J. Messier, B. Dingleline, S. Murawski, A. Black Cone,  
P. Putney, L. Rochat

**ADMINISTRATORS PRESENT:** B. Kay, P. Miller, S. McKelvie, D. Barnett, E. Hawkes & Crystal  
Larocque

**GUESTS PRESENT:** Nancy Jacques, ORCA Media Video Taping & Bob Beaulieu (came after  
the meeting had started)

The meeting was called to order by Chair, Angelo Odató, at 6:31 p.m.  
Agenda items were reviewed.

Assign Evaluator: Ann Howard  
Time Keeper: Laura Rochat

- I. Community Engagement
  - a. Public comment (4.2.1): No Comments
  
- II. Ends Monitoring
  - a. Student Data K-12 (3.4)  
Brent's Ends Monitoring Summary report was handed out for review. Pat Miller & Susan McKelvie reviewed and presented a Power Point presentation of the elementary portion of the report. David Barnett & Elijah Hawkes reviewed the high portion of the summary report. RUHS has started an electronic data wall and are seeing some good trends. Both the elementary & high school principals reviewed how this data will guide their work. If there are questions regarding this report, please e-mail Brent.
  
- III. Board Management & Governance
  - a. Second Review of Policy 4202 - Professional Development (4.2.2)(enclosed)  
A second review of Policy 4202 was done.
  
  - b. Second Review of Policy 5205 - Class Size Guidelines (4.4.2)(enclosed)  
A second review of Policy 5205 was done.
  
  - c. Approval of Facility Reserve Expenditures (see form enclosed with agenda)  
Motion to approve the Facility Reserve Expenditures for OSSU of \$5,500  
By: Laura Rochat  
seconded by: Jim Merriam  
motion passed: Yes

IV. EL Monitoring

- a. Accept EL 2.0 Report (3.4)(enclosed with agenda)(Husher/Kaplan)  
Kristin's and Anne's report was reviewed.

Motion to accept the EL 2.0 reports

By: Ann Howard  
seconded by: Brooke Dingledine  
motion passed: Yes

- b. Accept EL 2.8 Report (3.4)(enclosed with agenda)(Husher/Forrer)  
Kate reviewed Kristin's and her own report on EL 2.8. A discussion was held regarding the use of the word "common" in #10 of the review form and a few interpretations of the word were brought up. The OSSD board will look at it again during their upcoming policy review.

Motion to accept the EL 2.8 reports

By: Brooke Dingledine  
seconded by: Ann Howard  
motion passed: Yes

- c. Facilities Plan Update (2.6)(enclosed with agenda)  
The board reviewed the Facilities Plan Update report. A list of completed summer projects was also included for the board.

- d. Investment Funds Report (enclosed with agenda)  
Brent reviewed the scholarship funds summary report which included procedures and guidelines.

V. Consent Agenda

- a. Approval of Minutes of: August 8, 2016 Regular Board Meeting (enclosed with agenda)  
Approval of Professional Contracts (see enclosed form)

Motion to approve the Consent Agenda

By: Brooke Dingledine  
seconded by: Jim Merriam  
as presented: Yes

VI. Reports & Incidental Information

- a. Superintendent's report (2.8) (enclosed with agenda) was reviewed.  
A smooth start. Elementary enrollment is up and high school numbers are stable.

- b. Local board principals' reports (2.8) (enclosed with agenda) were reviewed.

- c. Financial report (2.3) (enclosed with agenda) was reviewed.

- d. Other incidental information (2.8)

Brooke reminded the board that there are several direct inspection opportunities in the RUHS report and some in the elementary report also. There is a VSBA meeting on

the 20<sup>th</sup> on health insurance and governance. Angelo mentioned a legislative committee to look at CLAs for towns. Sarah signed up to review EL 2.7 and Anne BC signed up to review EL 2.3.

Brooke shared about Opening Day inservice and Freshman night.

- VII. Meeting Evaluation (4.1.6)  
Board self-evaluation  
Ann Howard reviewed her evaluation of this meeting.
- VIII. Executive Session: Not needed
- IX. Adjournment  
The meeting adjourned at 7:44 pm.

Respectfully submitted,

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Linda Lubold, Board Clerk

Agenda Items for next meeting: To be determined

Future Meetings:

Agenda Meeting: Monday - September 26, 2016 @ RUHS - 6 pm & Val Gardner @ 6:30 pm

Regular Meeting: Monday - October 10, 2016 @ Braintree Elem.- 6:30 pm