

**RANDOLPH TECHNICAL CAREER CENTER  
REGULAR BOARD MEETING MINUTES**

**DATE:** Thursday, November 17, 2016  
**TIME:** 6:00 PM  
**PLACE:** RTCC Technical Academics Classroom  
**PRESENT:** Brent Kay, Jason Gingold, Angelo Odatto, Laura Rochat, Leo Connolly, Kate Hughes, David Eddy, Jim Barry, & David Crosby

I. The meeting was called to order by Angelo Odatto at 6:03 p.m.

II. Welcome Guests and Hear Petitions: No comments

III. Board Management

RTCC Budget for 2017-2018 (*handout*)

Brent reviewed the handout of the RTCC Budget (1<sup>st</sup> draft) and explained any changes in the budget lines from the previous year. The cost estimates are included in this budget for the new program which will be added next year. Estimate of an \$850 decrease in tuition for 2016-2017 and a 3.05% decrease in overall budget. Motion to approve the proposed RTCC budget for 2016-2017 by David Eddy and seconded by Laura Rochat. Motion passed.

Discuss legal role of Tech Center Board (*info enclosed*)

The board reviewed and discussed the documents enclosed in the agenda packet regarding the legal role of technical centers and the makeup of a regional advisory board.

Discuss change to meeting day/week

Angelo will send out a google poll to see what day/date works best for most board members for the next meeting in January.

IV. Programs & Enrollment

Jason and Brent have been working with several CEOs from manufacturing companies in the area to discuss ideas, connect learning with what their companies manufacture, and to see exactly what skills sets are needed. Working on a positive name such as “Design Lab” to attract students for this one year program.

V. Reports

Director (*enclosed*)

Jason reported that their current enrollment is 135. Today was Vermont Works for Women (see his report) which supports women and girls to try non-traditional programs. Jason is meeting with all sending schools to check in, discuss graduation requirements and SBAC & NECAP testing. (see his report). RTCC now has an on-line store and their link is: <http://www.rtccgoods.com/>

Superintendent (*enclosed*)

Brent’s report was enclosed in the agenda packet.

Financials (*enclosed*)

The RTCC financials are in good shape – no surprises and nothing anticipated.

VI. Consent Agenda

Approval of Minutes of: September 22, 2016 Regular Board Meeting (*enclosed*)

A motion to approve the above Consent Agenda was made by David Eddy and seconded by Kate Hughes. The motion passed.

VII. Correspondence & Other Items: None

VIII. Executive Session: Not needed

IX. Items for Next Meeting  
Discussion and approval of the new program  
RTCC budget updates if any

The meeting adjourned at 6:36 p.m.

Respectfully submitted,

Linda Lubold, Fill-in Board Clerk

Future Meetings: The next meeting will be in January 2017. Date will be determined after the google poll is completed to determine the best date.