

**RANDOLPH TECHNICAL CAREER CENTER**  
**September 22, 2016 Regular Board Meeting Minutes**

*The Mission of RTCC is to provide students with a challenging academic and technical education in a supportive, engaging, and respectful environment. Students learn the skills to be responsible, productive citizens who are able to take advantage of educational and career opportunities now and in the future.*

**Present: Brent Kay, Jason Gingold, Angelo Odatto, Paul Putney, David Eddy, Laura Rochat, Amanda Mills-Brown, Kate Hughes, Deborah Ackerman, Leo Connolly,**

I. Angelo called meeting to order at 6:00 pm.

II. Welcome Guests and Hear Petitions: No guest or petitions.

III. Board Management

- Normal budget process will be used this year but will not require a vote.
- Beginning July 1st we will be a consolidated district. At the next board meeting we should look at what the board will look like upon consolidation.
- Budget meeting process will happen approximately a month later than usual.

IV. Programs & Enrollment

- 3 new teachers. (Wayne Goulet, Business Management; Matt Dragon, Agriculture Technology; Devon Karpak, Environmental Resource Management).
- Enrollment numbers are consistent with last year.
- As a center we are doing very well with our Technical Skill Assessments. (See page 2 of Director's Report handout). We are anticipating improvement in several program.
- Program review process will begin to find a program for next year. Recommendations need to come to the board by January so recruiting may begin.
- Creating relationships between programs and businesses open up scholarship and employment opportunities.
- Marketing Plan; 1+1: Creating a roadmap that layers 2 programs to strengthen student portfolios and support their goals .

V. Reports

- Director (*enclosed*)
- Superintendent (*enclosed*): This past year has been a smooth transition, administratively.
- Financial- (*see handout*)

VI. Consent Agenda

- Minutes of: May 5, 2016 Regular Board Meeting- 2 changes to the minutes; Leo Connolly and Kate Hughes are not members. (Corrections made. See updated minutes).

Future Meetings: Date TBD. Meetings begin at 6:00 PM in the RTCC Technical Academics Classroom

Meeting adjourned at 6:31.

Respectfully submitted by Brenda Caswell on Sunday, September 25th, 2016.

*Brenda J. Caswell*