

**RANDOLPH TECHNICAL CAREER CENTER  
REGULAR BOARD MEETING**

*The Mission of RTCC is to provide students with a challenging academic and technical education in a supportive, engaging, and respectful environment. Students learn the skills to be responsible, productive citizens who are able to take advantage of educational and career opportunities now and in the future.*

**Minutes to the Meeting  
September 25, 2014**

**Present:** Virginia Cole Levesque, Kate Hughes, Rebecca Mattoon, Holly Williams, Brent Kay, Bill Sugarman, Angelo Odatto, Laura Rochat, Paul Putney

- I. Angelo Odatto called meeting to order at 6:04pm
- II. Welcome Guests and Hear Petitions - none
- III. Programs & Enrollment
  - Update on New Program: Spanish Immersion – Global Business Management – Bill updated the Board on the status of the new Spanish Immersion/Global Business Management.
  - Enrollment update and low enrollment programs – Bill provided the Board with a comprehensive breakdown of each RTCC program and their enrollment levels.
  - Update on New Program Approval for Criminal Justice and Agricultural Technology programs – Bill presented the new program approval process for the two programs listed. The Board approved the applications as noted in the consent agenda.
- IV. Facilities
  - Update on Roof Replacement – The roof replacement has been completed.
- V. Reports
  - Director – Bill outlined his report with specific references to the information contained in the full report.
  - Superintendent – Brent presented specifics related to his report.
  - Financials – The budget was reviewed by the Board with no problems noted.
- VI. Consent Agenda
  - Minutes of: May 21, 2014 Regular Board Meeting – Kate motioned to approve, Virginia seconded, all in favor.
  - Approve New Program Approval applications for Criminal Justice and Agricultural Technology programs – Virginia motioned to approve, Laura seconded, all in favor.
- VII. Correspondence & Other Items – Bill recommended that Board members read the article, “It Takes a Mentor” enclosed with the Board agenda packet.
- VIII. Executive Session - *none*
- X. Items for Next Meeting
  - Approve 2015-2016 Budget – Brent informed the Board of issues related to health insurance premiums.

Future Meetings

- Thursday, November 20<sup>th</sup>, January 22<sup>nd</sup>, May 7<sup>th</sup> (Open House)
- Meetings begin at 6:00 PM in the RTCC Technical Academics Classroom

Angelo adjourned the meeting at 6:39pm.

Respectfully Submitted,

Sandra Farrington