

# ORANGE SOUTHWEST SUPERVISORY UNION FEE SCHEDULE

The following fee schedule will apply. Custodial wages will only be charged when the custodians are not scheduled to be in the building or additional cleaning is required. A custodian must be present at all time that the building is in use.

**RENTAL OF FACILITIES - APPLICATION AND AGREEMENT FORMS SHOULD BE SUBMITTED NO LESS THAN THREE WEEKS BEFORE THE EVENT**

GROUP TYPE	DESIGNATION	EXAMPLES OF GROUPS	FEE SCHEDULE								
GROUP A	Nonprofit groups operating for school aged children	After school programs Scouting groups PTA/PTO	\$10 a week for daily use of the facility.  \$10 a month for those groups that use the facility 2 to 4 times a month on a regular basis.								
GROUP B	Other non-profit groups not charging admission or donating income, above expenses, to a recognized charitable or civic purpose.	Agency of Education Political Organizations Rec Dept. activities for adults	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; border-bottom: 1px solid black;">Room</th> <th style="text-align: right; border-bottom: 1px solid black;">Cost per hours</th> </tr> </thead> <tbody> <tr> <td>Classrooms/Conf. Rm/Music Rm</td> <td style="text-align: right;">\$5</td> </tr> <tr> <td>Cafeteria</td> <td style="text-align: right;">\$10</td> </tr> <tr> <td>Gym/Library</td> <td style="text-align: right;">\$20</td> </tr> </tbody> </table>	Room	Cost per hours	Classrooms/Conf. Rm/Music Rm	\$5	Cafeteria	\$10	Gym/Library	\$20
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GROUP C	All Others	For profit organizations/businesses	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; border-bottom: 1px solid black;">Room</th> <th style="text-align: right; border-bottom: 1px solid black;">Cost per hours</th> </tr> </thead> <tbody> <tr> <td>Classrooms/Conf. Rm/Music Rm</td> <td style="text-align: right;">\$10</td> </tr> <tr> <td>Cafeteria</td> <td style="text-align: right;">\$20</td> </tr> <tr> <td>Gym/Library</td> <td style="text-align: right;">\$40</td> </tr> </tbody> </table>	Room	Cost per hours	Classrooms/Conf. Rm/Music Rm	\$10	Cafeteria	\$20	Gym/Library	\$40
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**Orange Southwest Supervisory Union  
Randolph, VT 05060**

\_\_\_ Braintree: 802-728-9373    \_\_\_ RUHS: 820-728-3397    \_\_\_ RTCC: 802-728-9595    \_\_\_ Brookfield: 802-276-3153  
    Fax: 802-728-5044        Fax: 802-728-6703        Fax: 802-728-9596        Fax: 802-276-3189

\_\_\_ Randolph Elementary: 802-728-9555  
                                    Fax: 802-728-6709

**RENTAL OF FACILITIES - APPLICATION AND AGREEMENT**

Organization / Responsible Person \_\_\_\_\_

Email: \_\_\_\_\_

Address \_\_\_\_\_ Phone Number \_\_\_\_\_

Group Classification \_\_\_ A \_\_\_ B \_\_\_ C

Event Description \_\_\_\_\_

EVENT DATE(S) \_\_\_\_\_ TIME(S) \_\_\_\_\_

SPECIAL ARRANGEMENTS, CONDITIONS, ETC \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
*I have read and agree to policies and regulations set forth in the statement accompanying this application, and assume full responsibility for the acts of persons using school facilities under this agreement including payment for any damage to school property.  
I ALSO UNDERSTAND THAT SCHOOL ACTIVITIES WILL HAVE PRIORITY.*

Date: \_\_\_\_\_

\_\_\_\_\_  
( EVENT ) Authorized Representative Signature

**Office use only**

ROOM(S) \_\_\_\_\_ RATE PER 4 HOURS \_\_\_\_\_

USE FEE \_\_\_\_\_

OTHER FEES \_\_\_\_\_  
(CUSTODIAN, EQUIPMENT, ETC)

TOTAL FEE \_\_\_\_\_

SPECIAL ARRANGEMENTS, CONDITIONS, ETC \_\_\_\_\_

Approval by:

\_\_\_\_\_  
Supervising Principal

\_\_\_\_\_  
Operation's Director

\_\_\_\_\_  
Athletic Director's

Activity that will take place on the RUHS sports fields or Gyms will also need the Athletic Director Approval.